

## Shareholder information

Capita Asset Services is our registrar and they offer many services to make managing your shareholding easier and more efficient.

### Share Portal

The Share Portal is a secure online site where you can manage your shareholding quickly and easily. You can:

- View your holding and get an indicative valuation
- Change your address
- Download a stock transfer form

To register for the Share Portal just visit [www.capitashareportal.com](http://www.capitashareportal.com). All you need is your investor code, which can be found on your share certificate.

### Customer Support Centre

Alternatively, you can contact Capita's Customer Support Centre which is available to answer any queries you have in relation to your shareholding:

**By phone** - UK – 0871 664 0300 (UK calls cost 10p per minute plus network extras). From overseas - +44 20 8639 3399.

Lines are open 9.00am to 5.30pm, Monday to Friday, excluding public holidays.

**By email** - [shareholderenquiries@capita.co.uk](mailto:shareholderenquiries@capita.co.uk)

**By post** - Capita Asset Services, The Registry, 34 Beckenham Road, Beckenham, Kent, BR3 4TU.

[www.capitaassetservices.com](http://www.capitaassetservices.com)

### Donate your shares to charity

If you have only a small number of shares which are uneconomical to sell you may wish to donate them to charity free of charge through ShareGift (Registered Charity 10528686). Find out more at [www.sharegift.org.uk](http://www.sharegift.org.uk) or by telephoning 020 7930 3737.